

San Diego Superior Court

First Legal Support Services Announces

Reducing Public Business Office Hours

On November 17, 2008 the San Diego Superior Court wrote:

As a result of reduced funding, the San Diego Superior Court will be reducing its public business office hours beginning Monday, December 1, 2008.

The current state budget has resulted in reduced funding for many state services, agencies and even the judicial branch. In response to this budget crisis, the San Diego Superior Court has worked diligently over the past year to meet the needs of the court users and litigants while reducing expenses to stay in line with its authorized level of funding. One of the ways the court has responded to the new budget reality is to reduce the number of court employees by not replacing those who have retired or left the court workforce. With fewer employees to handle the work of the court, and backlogs growing in many areas within the clerk's offices must take steps to balance the time they are open to the public with its need to provide the clerical time needed for necessary document processing that must occur to move cases through the court system in a timely manner. Given the fiscal reality facing the court, it must reluctantly reduce its public service hours by the one hour a day. Below is a chart showing the current and revised hours of operation beginning *Monday, December 1, 2008*.

Although the court is faced with this difficult decision to reduce its public business office hours, they are continuing to develop new online services to provide easier and better access to current and additional court services. New services available through the Superior Court website, www.sdcourt.ca.gov, include the ability to:

- Pay a traffic ticket, sign up for traffic school, or request an extension
- Pay court-ordered fines or fees
- Look up information on court cases using our Case Search lookup, Register of Actions, Court Calendar, Civil & Probate Law and Motions Page or New Case Filings
- Look up jury service information or request an extension
- Quick links to Child Support, DMV, Sheriff's Warrant and Restraining Order indexes
- Information to help guide one through court locations and services

In addition to these online services, all court locations provide drop boxes where court filings can be deposited before 5:00 p.m. and will be considered filed that business day.

The court appreciates the patience and support of its court employees and court users as it continues to search for innovative ways to provide court services to both the legal community and the public.

**Quick
Links**
**First Legal
Network
Online Order
System
Office Contact
Info
More About
Us**

**First Legal
Support
Services
Sabrina
Rodriguez
213.787.8613**

SAN DIEGO SUPERIOR COURT BUSINESS OFFICE AND PHONE HOURS - EFFECTIVE DECEMBER 1, 2008

CENTRAL DIVISION

DEPARTMENT/AREA	BUSINESS OFFICE HOURS		PHONE HOURS
	Current	Eff. 12/1/08	Eff. 12/1/08
Appeals	8:30-4:30	9:00-4:00	9:00-4:00
Central Records (basement)	8:30-4:30	9:00-4:00	9:00-4:00
Civil	8:30-4:30	8:30-3:30	8:30-3:30
Court Reporters	8:30-4:30	9:00-4:00	9:00-4:00
Criminal Business Office (1st ,2nd, & 3rd floors)	8:30-4:30	8:30-3:30	8:30-3:30
Family	8:30-4:30	8:30-3:30	8:30-3:30
Family Support Division	8:30-4:30	9:00-4:00	9:00-4:00
Jury	7:30-4:30	7:30-4:45	10:00-3:30
Juvenile	8:30-4:30	8:30-3:30	8:30-3:30
Probate	8:30-4:30	8:30-3:30	8:30-3:30
Small Claims	8:00-4:00	8:30-3:30	8:30-3:30
Traffic	7:30-4:30	8:00-4:00	8:00-4:00

EAST COUNTY DIVISION

DEPARTMENT/AREA	BUSINESS OFFICE HOURS		PHONE HOURS
	Current	Eff. 12/1/08	Eff. 12/1/08
Civil	8:30-4:30	8:30-3:30	8:30-3:30
Criminal	8:00-4:30	8:00-3:30	8:30-3:30
Family	8:30-4:30	8:30-3:30	8:30-3:30
Jury	7:30-4:30	7:30-4:30	10:00-3:30
Juvenile	8:30-4:30	8:30-3:30	8:30-3:30
Small Claims	8:30-4:30	8:30-3:30	8:30-3:30
Traffic	8:00-4:30	8:00-3:30	8:30-3:30

NORTH COUNTY DIVISION

DEPARTMENT/AREA	BUSINESS OFFICE HOURS	PHONE HOURS
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	Current	Eff. 12/1/08	Eff. 12/1/08
Appeals	8:30-4:30	8:30-3:30	8:30-3:30
Civil	8:30-4:30	8:30-3:30	8:30-3:30
Criminal	8:30-4:30	8:30-3:30	8:30-3:30
Family	8:30-4:30	8:30-3:30	8:30-3:30
Jury	7:30-4:30	7:30-4:30	10:00-3:30
Juvenile	8:30-4:30	8:30-3:30	8:30-3:30
Probate	8:30-4:30	8:30-3:30	8:30-3:30
Small Claims	8:30-4:30	8:30-3:30	8:30-3:30
Traffic	7:30-4:30	7:30-3:30	8:30-3:30

SOUTH COUNTY DIVISION

DEPARTMENT/AREA	BUSINESS OFFICE HOURS		PHONE HOURS
	Current	Eff. 12/1/08	Eff. 12/1/08
Civil	8:30-4:30	8:30-3:30	8:30-3:30
Criminal	7:30-4:30	7:30-3:30	7:30-3:30
Family	8:30-4:30	8:30-3:30	8:30-3:30
Jury	7:30-4:30	7:30-4:30	10:00-3:30
Juvenile	8:30-4:30	8:30-3:30	8:30-3:30
Small Claims	8:30-4:30	8:30-3:30	8:30-3:30
Traffic	7:30-4:30	7:30-3:30	7:30-3:30

Note: Business Office and Phone Hours for Family Court Services, Family Law Facilitator, and Small Claims Legal Advisor WILL NOT be changing.

Drop Boxes WILL NOT be affected.

[Click here for a copy of the official court notice.](#)

About First Legal Support Services

As a member company of the First Legal Network, First Legal Support Services is a total legal support company servicing our clients throughout the United States, 24 hours a day, 7 days a week with office locations in 12 cities across California, Nevada, Arizona and New York City.